



## **Manager of Affinity Engagement and Community Campaign**

JEWISHcolorado convenes, connects, invests in and protects the Jewish community in Colorado, Israel, and around the globe. During these unprecedented times, JEWISHcolorado is at the forefront of Jewish advocacy, promoting safety and security, and educating our Jewish community.

### **Position Summary:**

JEWISHcolorado is seeking a manager to join the Development Department who can excel at building and stewarding relationships, promoting engagement and affinity-group giving, and cultivating leadership within the Jewish community. This member of the fundraising team will carry a significant portfolio of donors to steward, cultivate, and solicit. Success in this role requires respectful work with lay leaders, a strength for connecting donors to their passions, providing initiation and self-motivation, and bringing a positive, creative, and entrepreneurial spirit to the role.

Reporting to the Director of Annual Campaign, this individual will play an important role in growing the Annual Campaign through targeted outreach and engagement. This person will also serve as lead staff for JEWISHcolorado's Real Estate & Construction Network (RECN).

The ideal candidate has a proven track record of successful fundraising, systems management, donor moves management, overall project management, and serving as an event leader. We are seeking a co-worker who is confident, collaborative, and kind, who is highly organized and detail-oriented, works calmly under pressure, and thrives in a dynamic, fast-paced environment.

### **Primary Responsibilities:**

- Seek and secure funds from an assigned portfolio of donors and prospects which will include:
  - Donors under \$1,800 with the potential for higher capacity gifts
  - Donors with a giving history and affinity engagement with a giving potential of \$5,000+
- Serve as lead staff for RECN council: work with council lay leaders; schedule, prepare, and plan monthly council meetings
- Work with RECN leadership and council to plan three to four events each year as well as a Spring immersive experience trip in conjunction with JEWISHcolorado's Events Team
- Work with Development Team to oversee JEWISHcolorado's RECN event sponsors and donors to achieve annual revenue goals.
- Provide support and thought partnership to JEWISHcolorado staff focused on other affinity groups in the Women's and Young Adult spaces, as well as possible new affinity groups including, but not limited to, Tech and Finance
- Oversee community campaign (gifts up to \$1,800) special projects and campaigns
- Demonstrate a willingness to adapt to circumstances and readily accept changes in the working environment and responsibilities.
- Manage competing demands; change approaches or method to best fit the situation.



- Demonstrate JEWISHcolorado's Core Values:
  - Effective collaboration
  - Open and respectful communication
  - Reliability and accountability
  - Critical thinking, innovation, and creativity
  - Being a good ambassador for the organization

**Position Type:** 37.5-hour per week, exempt.

**Salary:** \$80,000-\$90,000 per year, commensurate with experience. Benefits include vacation, sick leave, FSA, HSA, HRA, health, vision, dental, disability, life insurance, gym membership, 401(k) match.

**To Apply:** Please forward a resume and cover letter to [Staffing@JEWISHcolorado.org](mailto:Staffing@JEWISHcolorado.org).